COUNTY OF SACRAMENTO BICYCLE ADVISORY COMMITTEE

Meeting Agenda

Department of Transportation | 4100 Traffic Way, Sacramento, CA 95827 THURSDAY September 11, 2025 - 6:00 p.m.

Members of the public wishing to address the committee on any item not on the agenda may do so at the beginning of the meeting. We ask that members of the public request to speak and keep their remarks brief. Testimony will be limited to a total of ten (10) minutes.

1. Roll Call / Welcome and Introductions

Members: Pat Perez, Arlete Hodel, Dave Comerchero, Garrett Jensen, Cayla McDonnell-Encina, Evan Dudley, Rob Youngren

2. Public Comment on Non-agenda Topics

3. Review and Approve Meeting Minutes of May 22, 2025

Action Item

See attached draft meeting minutes.

4. Bell Street Safe Routes to School Project Update

Review and Comment

Keith Gotwalt, Senior Civil Engineer, SacDOT, (916) 874-2818, gotwaltk@saccounty.gov See attached staff report and presentation materials.

Estimated time: 25 min

5. Updates on Previous Actions

Informational

Jacob Tran, Student Intern, SacDOT, (916) 874-4783, transaccounty.gov Benjamin Rady, Associate Planner, SacDOT, (916) 874-7917, radyb@saccounty.gov See attached staff report and presentation materials.

Estimated time: 15 min

6. Bicycle Safety Data Incorporation

Action Item

Benjamin Rady, Associate Planner, SacDOT, (916) 874-7917, radyb@saccounty.gov See attached staff report and presentation materials.

Estimated time: 20 min

7. Brown Act Review

Informational

Benjamin Rady, Associate Planner, SacDOT, (916) 874-7917, radyb@saccounty.gov See attached staff report and presentation materials.

Estimated time: 20 min

8. Informational Items

• Final Meeting Minutes of January 9, 2025

9. Staff Updates and Reports Back

- Media Story
- Green Bicycle Facilities Standards
- Educational Opportunities
- May Is Bike Month

The meeting facilities are accessible to persons with disabilities. Requests for documents in accessible formats, interpreting services, assistive listening devices, or other accommodations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY/TDD), no later than five working days prior to the meeting.

Daylighting

10. Future Agenda Items

- Alternative Modes Grants Strategy
- Arden Way Complete Streets Project Phase 2
- Madison Ave from Fair Oaks Boulevard to Hazel Avenue
- Sacramento County 101
 - o Electric and micro-mobility in Sacramento County of Sacramento
 - o Master Plan for the American River Parkway
 - o Connections with other organizations (SacTMA, SABA, BARC, etc.)

11. Set Next Meeting Dates

- a) Next SacBAC meeting: November 13, 2025
- b) Adjourn SacBAC

COUNTY OF SACRAMENTO BICYCLE ADVISORY COMMITTEE

Meeting Minutes

Department of Transportation | 4100 Traffic Way, Sacramento, CA 95827 THURSDAY May 22, 2025 - 6:00 p.m.

Members of the public wishing to address the committee on any item not on the agenda may do so at the beginning of the meeting. We ask that members of the public request to speak and keep their remarks brief. Testimony will be limited to a total of ten (10) minutes.

1. Roll Call / Welcome and Introductions

Members: Pat Perez, Arlete Hodel, Dave Comerchero, Garrett Jensen, Cayla McDonnell-Encina, Evan Dudley, Rob Youngren

6:02 p.m.

Present: Pat Perez, Evan Dudley, Arlete Hodel, Dave Comerchero, Rob Youngren

Excused: Cayla McDonnell-Encina, Garrett Jensen

Unexcused: None

2. Public Comment on Non-agenda Topics

6:03 p.m.

3. Review and Approve Meeting Minutes of January 9, 2025

Action Item

See attached draft meeting minutes.

6:03 p.m.

Motion: Approve meeting minutes of January 9, 2025 as is.

6:04 p.m.

Action: Motion/Second: Arlete Hodel, Rob Youngren

Yes: Pat Perez, Evan Dudley, Arlete Hodel, Dave Comerchero, Rob Youngren

No: None Abstain:

4. Elkhorn Complete Streets Project Update

Review and Comment

Joshua Iniguez, Associate Civil Engineer, SacDOT, (916) 874-5024, liniguezJ@saccounty.gov Spencer Ord, Senior Civil Engineer, SacDOT, (916) 876-6601, OrdS@saccounty.gov See attached staff report and presentation materials.

Estimated time: 20 min

6:05 p.m.

- Committee member asked about matching federal funds.
- Committee member asked if bike lane buffers have vertical barriers.
- Committee member gave feedback that any form of vertical barrier is necessary to inform drivers of bicycle only space and the most cost-effective barrier.

The meeting facilities are accessible to persons with disabilities. Requests for documents in accessible formats, interpreting services, assistive listening devices, or other accommodations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY/TDD), no later than five working days prior to the meeting.

 Committee member asked about Class IV bikeway policies how they compare with other jurisdictions.

5. SacBAC Annual Report to the Board of Supervisors

Action Item

Benjamin Rady, Associate Planner, SacDOT, (916) 874-7917, radyb@saccounty.gov See attached staff report and presentation materials.

Estimated time: 20 min

6:25 p.m.

- Committee members made cosmetic changes to the presentation such as minor changes to language and images used.
- Committee members offered suggestions for the Committee's Goals and Priorities.

Motion: Approval of presentation of SacBAC's Annual Report 7:15 p.m.

Action: Motion/Second: Arlete Hodel, Rob Youngren

Yes: Pat Perez, Evan Dudley, Arlete Hodel, Dave Comerchero, Rob Youngren

No: None Abstain:

6. Safe Streets and Roads for All – Letter of Support

Action Item

Benjamin Rady, Associate Planner, SacDOT, (916) 874-7917, radyb@saccounty.gov See attached staff report and letter of support.

Estimated time: 10 min

7:12 p.m.

Committee member requested a minor change in language.

Motion: Approval of Letter of Support for Safe Streets and Roads 7:17 p.m.

Action: Motion/Second: Pat Perez, Arlete Hodel, Dave Comerchero

Yes: Pat Perez, Evan Dudley, Arlete Hodel, Dave Comerchero, Rob Youngren

No: None Abstain:

7. Informational Items

Final Meeting Minutes of November 14, 2024 7:18 p.m.

8. Staff Updates and Reports Back

7:19 p.m.

Media Story

9. Future Agenda Items

- Bell Street Safe Routes to School
- Alternative Modes Grants Strategy
- Arden Way Complete Streets Project Phase 2
- Madison Ave from Fair Oaks Boulevard to Hazel Avenue
- Sacramento County 101

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- o Electric and micro-mobility in Sacramento County of Sacramento
- Master Plan for the American River Parkway
- o Connections with other organizations (SacTMA, SABA, BARC, etc.)

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10. Set Next Meeting Dates

- a) Next SacBAC meeting: July 10, 2025
- b) Adjourn SacBAC

Motion: Adjourn meeting

7:35 p.m.

Action: Motion/Second: Arlete Hodel, Evan Dudley

Yes: Pat Perez, Evan Dudley, Arlete Hodel, Dave Comerchero, Rob Youngren

No: None Abstain:



To: Members of the County Bicycle Advisory Committee

Subject: Bell Street Safe Routes to School Project

Location/District: Bell Street from Hurley Way to Edison Ave

Recommendation: Review and Comment

Contact: Keith Gotwalt, Senior Civil Engineer, Sacramento County Department of Transportation (SACDOT), (916) 874-2818, gotwaltk@saccounty.gov

Dane Coyle, Associate Civil Engineer, Sacramento County Department of Transportation (SACDOT), (916) 875-2921, coyled@saccounty.gov

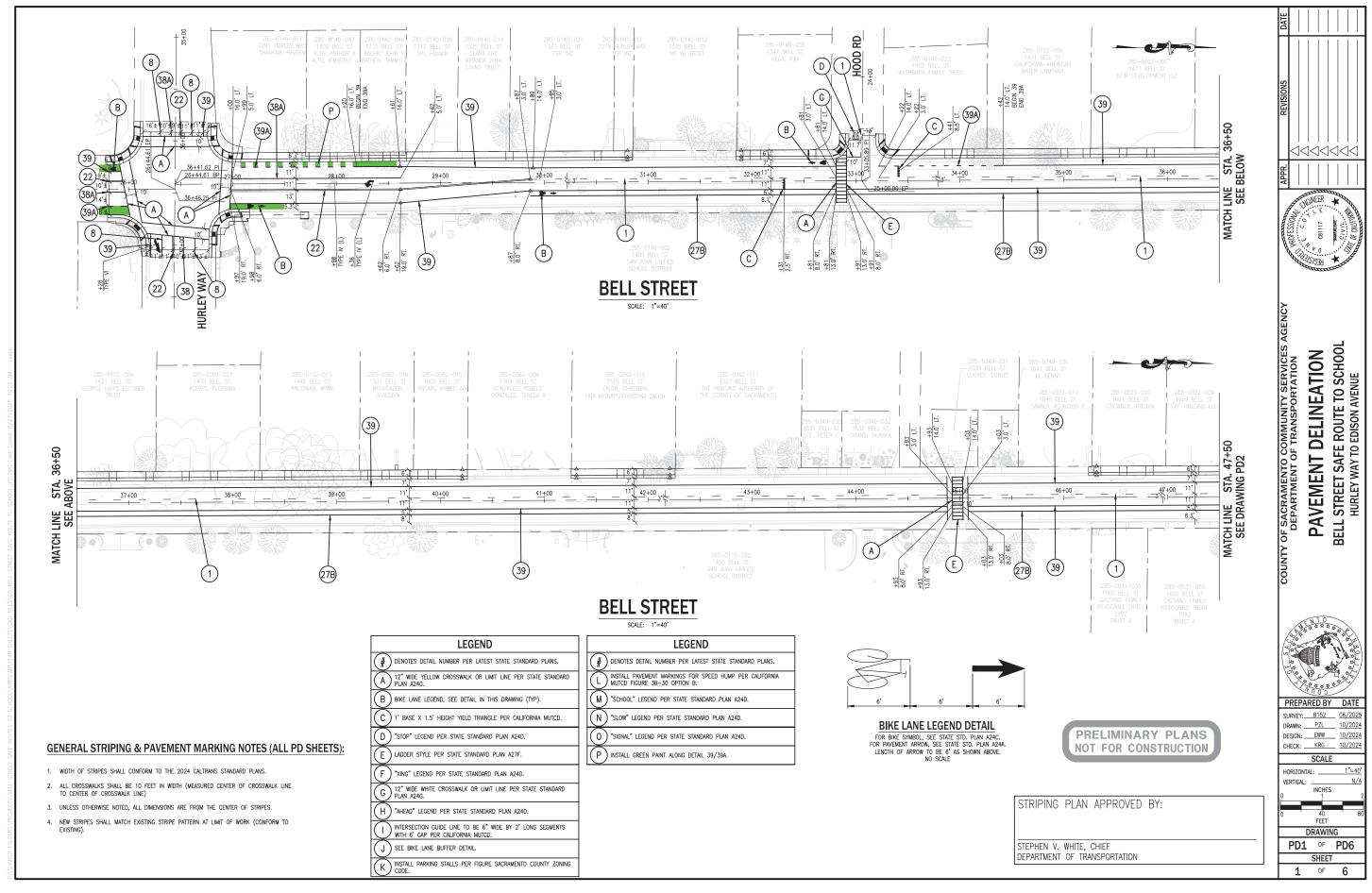
Summary: The primary component of the project will be to construct curb, gutter and sidewalk infill within the limits of the project on Bell Street from Hurley Ave to Edison Ave. The project will also include the addition of conventional bike lanes throughout the footprint of the project to ensure bicycle lane continuity through the entire corridor. In addition, the project will also specifically include buffered bicycle lanes on Bell Street from Arden Way to Wyda Way. A new mid-block pedestrian signal, school zone timed flashing beacon, ADA curb ramps, drainage improvements and traffic signal upgrades are also included with the project. Asphalt rehabilitation and replacement will also take place between Marconi Ave and Edison Ave.

Funding Source(s): County Measure A Sales Tax, CA Active Transportation Program (ATP), CA SB1 Local Streets and Roads Program

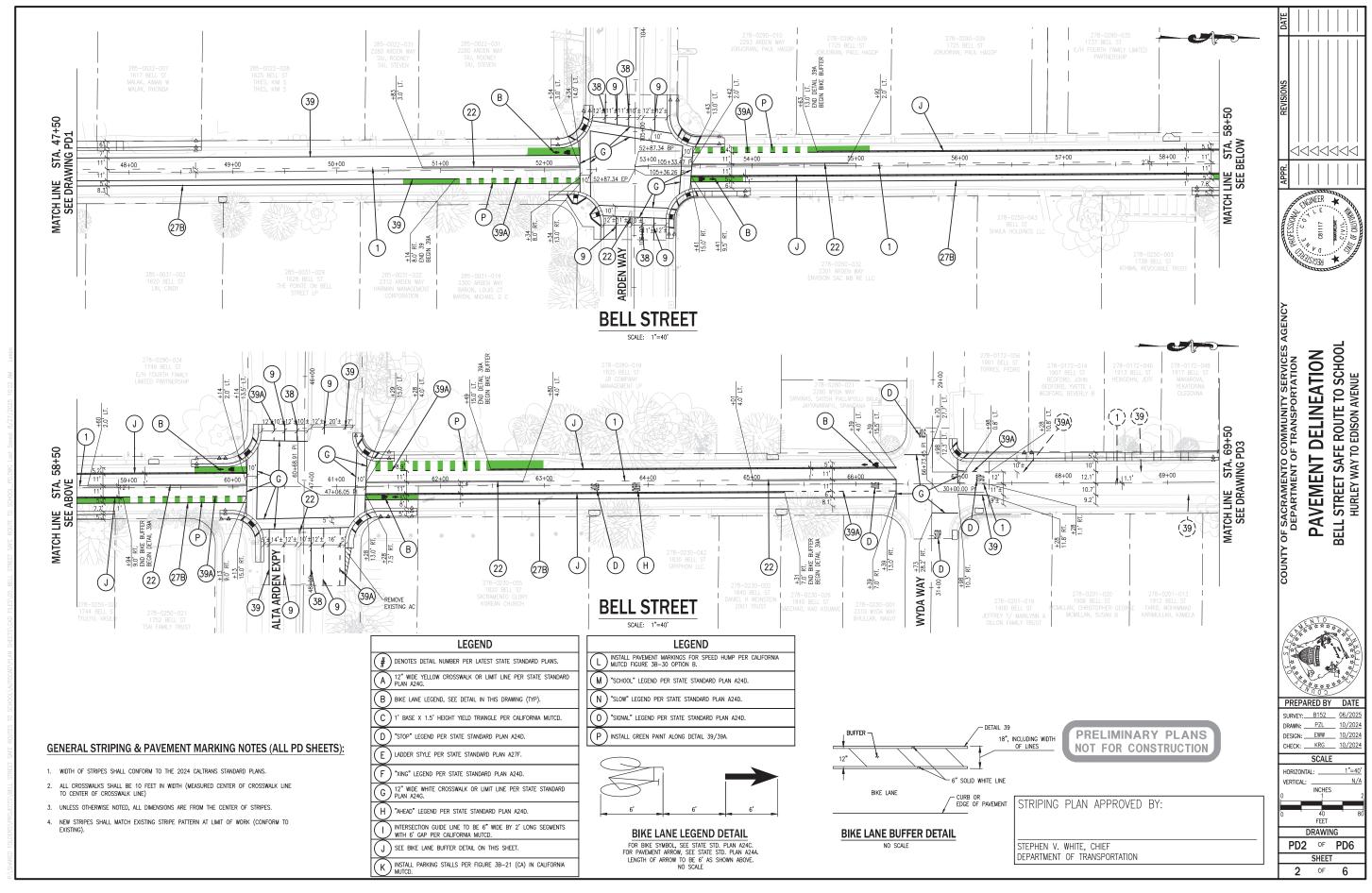
Background Information: The project will increase equitable active transportation opportunities within the historically disadvantaged community of West Arden Arcade. By constructing infill bicycle and pedestrian facilities along with improvements to existing facilities, connectivity, access and continuity to the community will be provided.

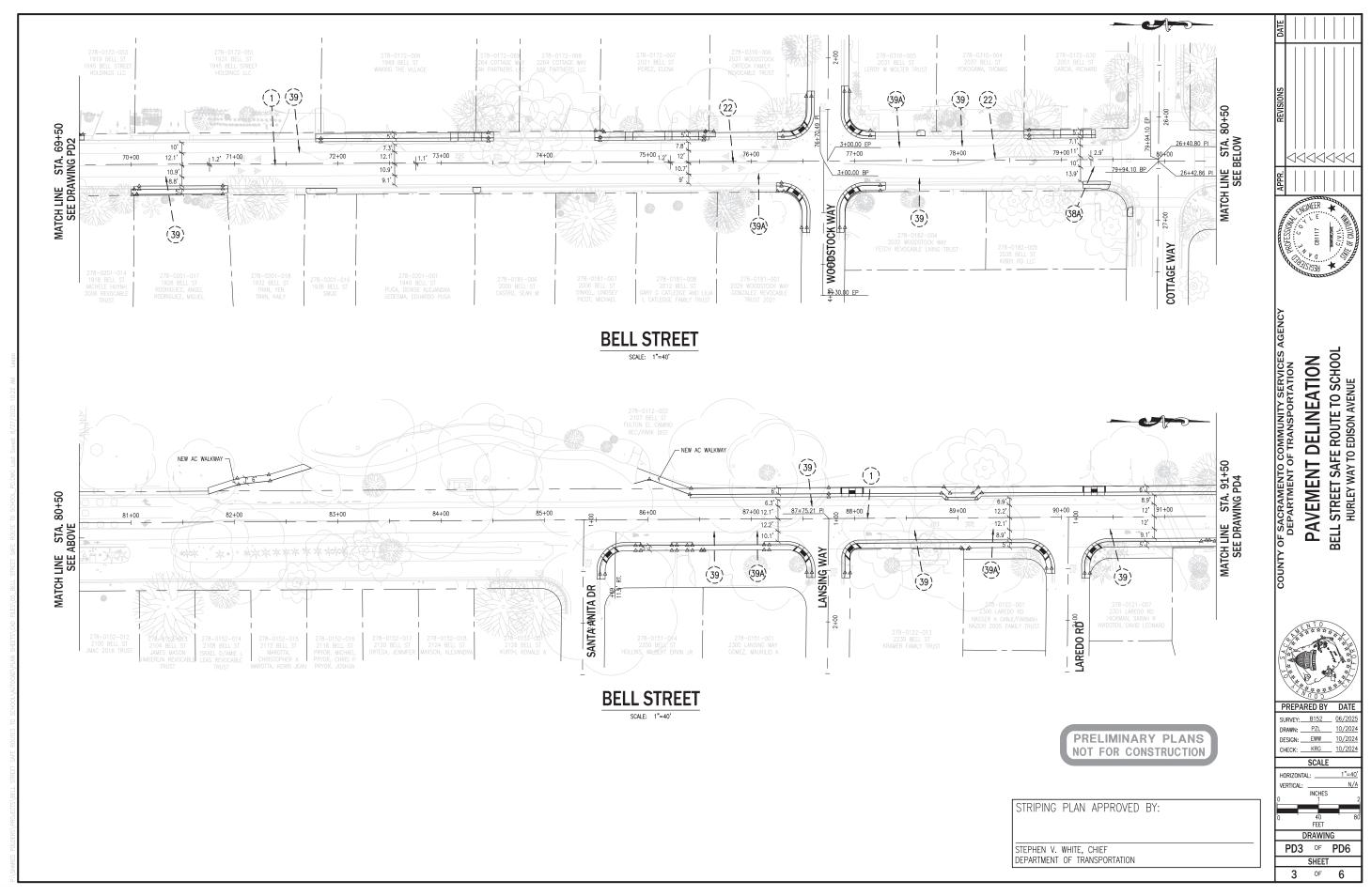
The project also includes a non-infrastructure component which coordinates education and outreach to students and parents at schools within the project footprint on pedestrian, bicyclist and motorist safety.

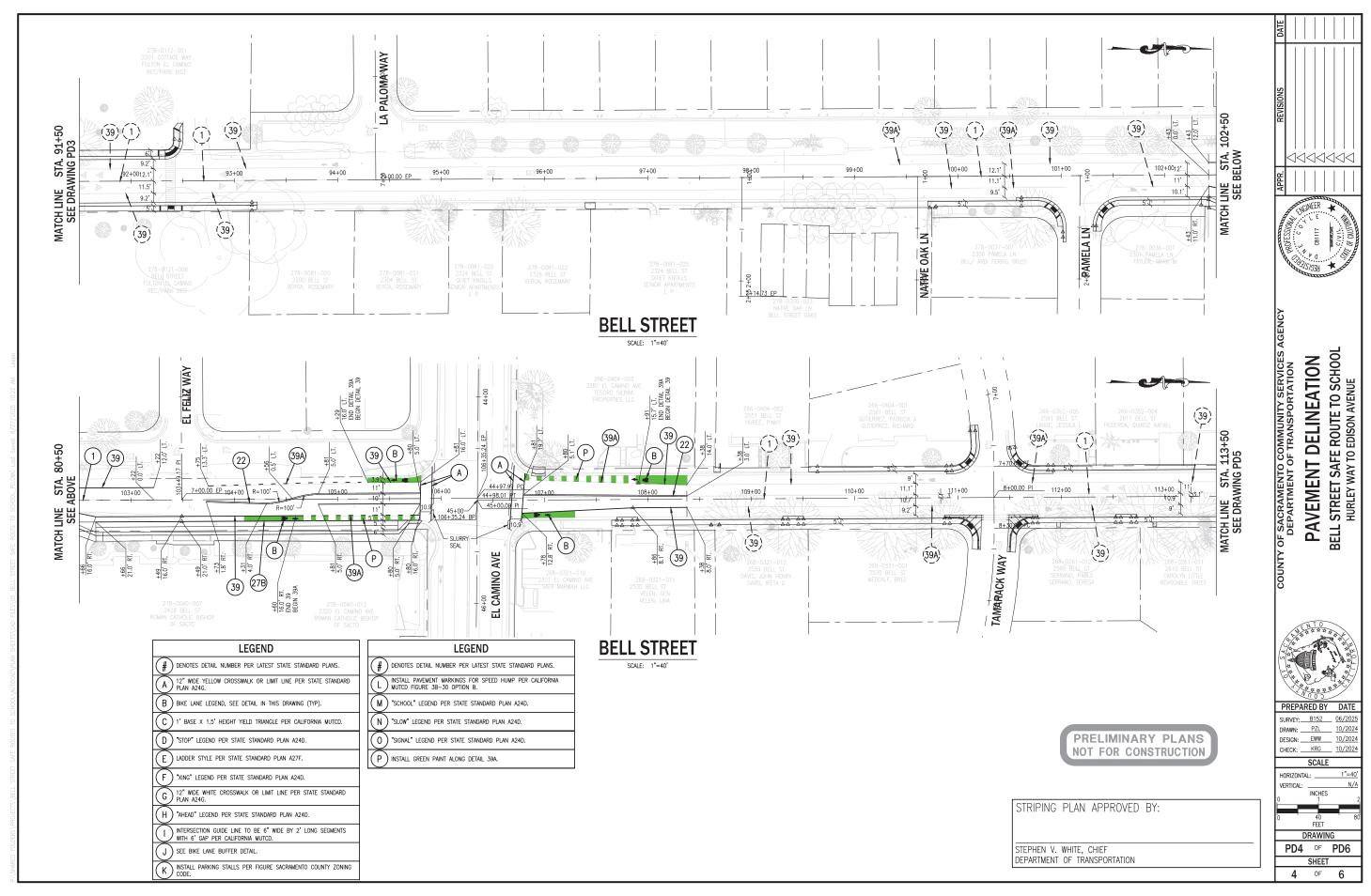
The environmental review and clearance process is complete, and the right-of-way acquisition process is currently ongoing. Construction is scheduled to begin for Summer 2027.

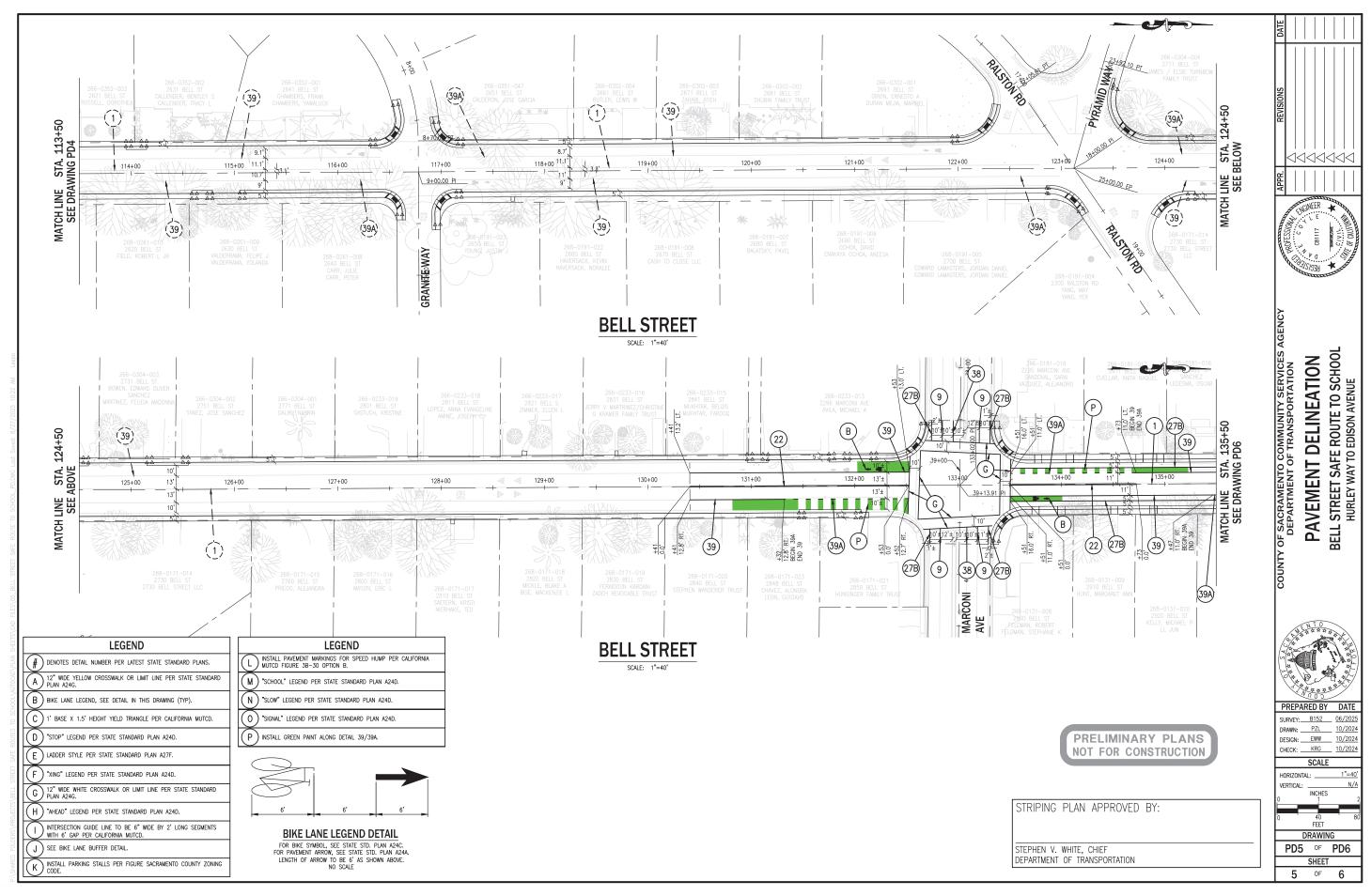


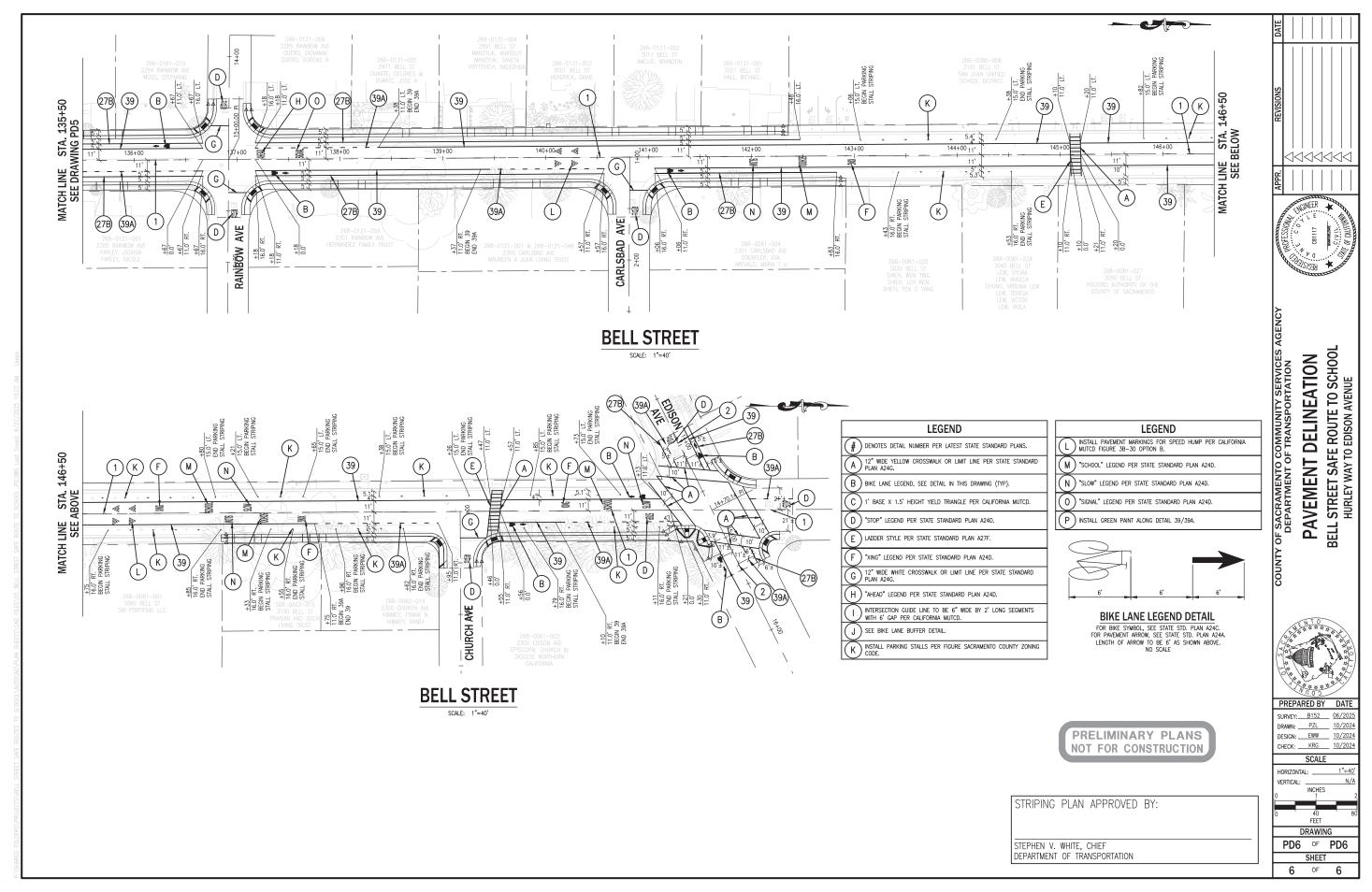
BELL STREET SAFE ROUTE TO SCHOOL POCKET NO. _____ FOLDER NO. ____ PLANFILE NO. ___











BELL STREET SAFE ROUTE TO SCHOOL POCKET NO. _____ FOLDER NO. _____ PLANFILE NO. ____





To: Members of the County Bicycle Advisory Committee

Subject: Updates on Previous Comments

Location/District: Sacramento County

Recommendation: Review and Comment

Contact: Benjamin Rady, Associate Planner, Sacramento County Department of Transportation

SacDOT, (916) 874-7917, radyb@saccounty.gov

Summary: Over the years SacBAC has commented on and provided feedback for several projects occurring in Sacramento County. The Committee asked for updates on said projects and whether their comments were taken into consideration during later design iterations. This report provides a summary of some of these projects. The range of projects presented are from 2021 through 2023 and include the South Watt Widening Project, the Fair Oaks Bike/Ped. Mobility Project, the Re-Envision West Arden plan, the Watt Ave Complete Streets Project, the Stockton Blvd Multimodal Partnership Project, the Folsom Boulevard Complete Streets Improvements Phase 2, and updates on what has become of projects the Committee has supported in the form of Letters of Support from 2022 through 2024. This presentation hopes to give the committee a better understanding of how their comments are incorporated into the County workflow and how each project has progressed since comments were provided.

Funding Source(s): N/A

SACBAC UPDATES ON PREVIOUS ACTIONS

Projects: 2021 - 2023

Letters of Support: 2022 - 2024

September 11, 2025

SacBAC Comments

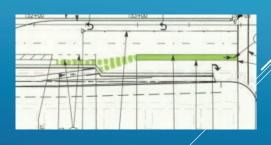
- Committee liked the Class I multi-use path and favored a Class II conspicuous or green lane to merge between the Class I bike path.
- ▶ Plant trees along the Class I facility.
- Concern about contraflow in bike facility



MAY 19, 2021
SOUTH WATT WIDENING PROJECT

Updates

- ► Green paint used at several locations throughout project for Class I/II transitions
- ➤ ROW restricted abundance of trees along Class I, but they were included where possible
- Construction started in Spring '25 and set to finish in Winter '26



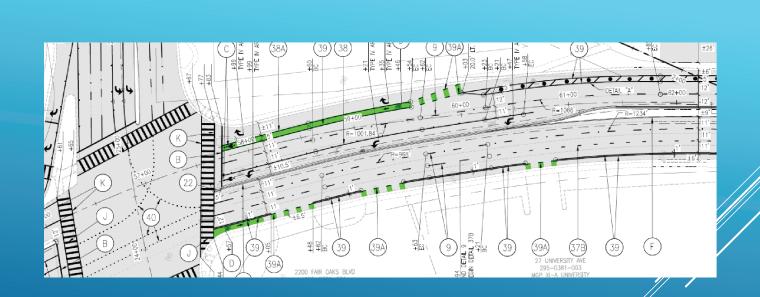
SacBAC Comments

- Make the wider lanes (12' versus 11') closer to the bicycle lane, rather than the median.
- Where delineators are present, the Committee supports the green paint as shown on the striping plan. However, the Committee's preference is for lanes fully painted in green where delineators are absent and outside of conflict areas.

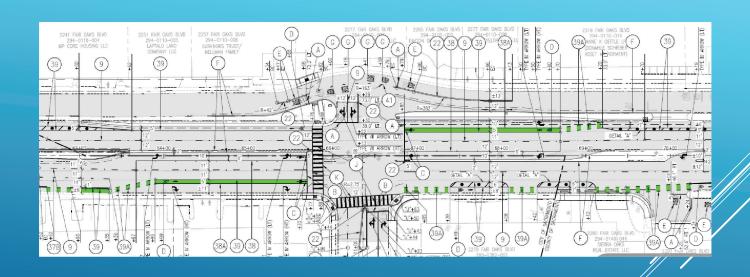
Updates

- County maintained current standard of wider lanes near the median
- ► Green paint application kept to conflict zones
- ➤ Construction set to start Spring '26 and finish Fall '26

AUGUST 25, 2021 FAIR OAKS BIKE/PED. MOBILITY PHASE II



AUGUST 25, 2021 FAIR OAKS BIKE/PED. MOBILITY PHASE IT



AUGUST 25, 2021 FAIR OAKS BIKE/PED. MOBILITY PHASE II

SacBAC Comment

► Use stronger wording for safety within the document

Update

- "Consider safety for all modes of travel" changed to "Ensure safety for all modes of travel."
- ► Phase 1 started construction in Summer '25 and finish in Spring '26
- ➤ Phase 2 set to start construction in Summer '27 and finishes in Fall '28

NOVEMBER 3, 2021 RE-ENVISION WEST ARDEN, COMPLETE STREETS PLAN

SacBAC Comment

Members wanted to be assured that fatal crash data was considered in design process.



Curb & Gutter SB Watt Ave. STA 67+73.06 LT to 69+99 LT, south of Myrtle Ave

Update

Construction began Spring '25 and set to finish in Fall '26



Driveway, sidewalk, bus stop, curb & gutter SB Watt Ave, STA 61+50 LT, south of Winona Way

JULY 20, 2022 WATT AVE COMPLETE STREETS IMPROVEMENT PHASE I



WATT AVE COMPLETE STREETS IMPROVEMENT PHASE 1

Making sidewalk grade on SB Watt Ave at approximately STA 80+100 LT, south of Roseville Road



WATT AVE COMPLETE STREETS IMPROVEMENT PHASE 1

Driveway, 4622 & 4624 Watt Avenue

SacBAC Action

Support the application of the Stockton Blvd Project so that the County can proceed for funding.

Updates

- ► Project is continuing forward and is working through community feedback stages
- Grant applications for design have been submitted using the letters of support from SacBAC

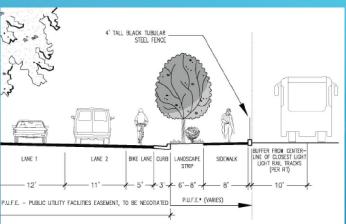
NOVEMBER 30, 2022 STOCKTON BOULEVARD MULTIMODAL PARTNERSHIP PROJECT

SacBAC Action

- Member expressed preference of physical bollards for bike lane separation
- ► Members expressed support for southern pedestrian path
- ➤ Member expressed concerns around unsignalized/uncontrolled crossing in this segment
- ► Member expressed interest in incorporating design elements to slow down righthand turns on corners

Updates

Construction is set to start Spring '27 and finish in Fall '27



SEPTEMBER 20, 2023
FOLSOM BOULEVARD COMPLETE STREETS
IMPROVEMENTS PHASE 2

Project	Meeting Date	Status
► Elkhorn Boulevard Complete Streets	► May 18, 2022	Funded by State ATP Cycle 6 Funding. In early PA&ED Phase
Stockton Boulevard CompleteStreets Phase I	►May 18, 2022	Funded by State ATP Cycle 6 Funding. Feasibility Study to Board in October 2024
► Bell Street Safe Routes to School	►May 18, 2022	Funded by Regional ATP funding. In early PA&ED
Stockton Boulevard Multimodal Partnership	≻Nov 30, 2022	► Alternative Analysis and PA&ED funded by 2023 SACOG Regional Funding Round.

2022 LETTERS OF SUPPORT

Item 5: Updates on Previous Actions

Project	Meeting Date	Status
Alta Arden Expressway Sidewalk Infill	⊳Jan 18, 2023	Funded by 2023 SACOG Regional Funding Round
Dry Creek Parkway Bridge Reconstruction	⊳Jan 18, 2023	Dry Creek: Funded by 2023 SACOG Regional Funding Round. Ole Miss: Seeking Funding.
➤ Greenback Lane Complete Streets, Phase 1 & 2	⊳Jan 18, 2023	Still seeking funding to account for escalated costs
>US 50 Gold Line Corridor Enhancement	⊳Jan 18, 2023	>\$25M funded by LPP. Seeking funding for the remaining \$33M in project costs
Safer Sacramento County	►May 17, 2023	► Emergency Vehicle Signal Preemption is still seeking funding; Pedestrian Wayfinding funded by ATTAIN 2025
2023		
LETTERS OF SUF	PPORT	

Project ► Stockton Boulevard Complete Streets Phase II	Meeting Date ►May 9 th , 2024	Status PS&E funded by STIP 2025. Awaiting 2025 SS4A
➤ Watt Avenue Undercrossing Multimodal Improvements	►May 9 th , 2024	► Rebranded to Safe Passage
➤ Whitney Avenue Road Diet and Multimodal Improvements	►May 9 th , 2024	► Planning and NI phases funded by Regional ATP
Safe Passage: Protecting Active Modes with Sacramento Commuter Rail Expansion	September 12 th , 2024	► Self funding though the Environmental phase
2024		

LETTERS OF SUPPORT





To: Members of the County Bicycle Advisory Committee

Subject: Bicycle Safety Data Incorporation

Location/District: Sacramento County

Recommendation: Informational

Contact: Benjamin Rady, Associate Planner, Sacramento County Department of Transportation

SacDOT, (916) 874-7917, radyb@saccounty.gov

Summary: Long has the Sacramento County Bicycle Advisory Committee requested updates on bicycle safety data in the form of crash data. This data will be used to identify if projects which included bicycle element improvements throughout the County have been effective at improving bicycle safety. Staff has identified four alternative crash data sources with varying strengths and weaknesses. The options include the Transportation Injury Mapping System, Motor Vehicle Accident Deaths, Sacramento County Crossroads, or the Sacramento County Collision Surveillance Program. After a brief presentation to introduce the options, the Bicycle Advisory Committee will discuss preferences for receiving bicycle safety data moving forward.

Funding Source(s): N/A



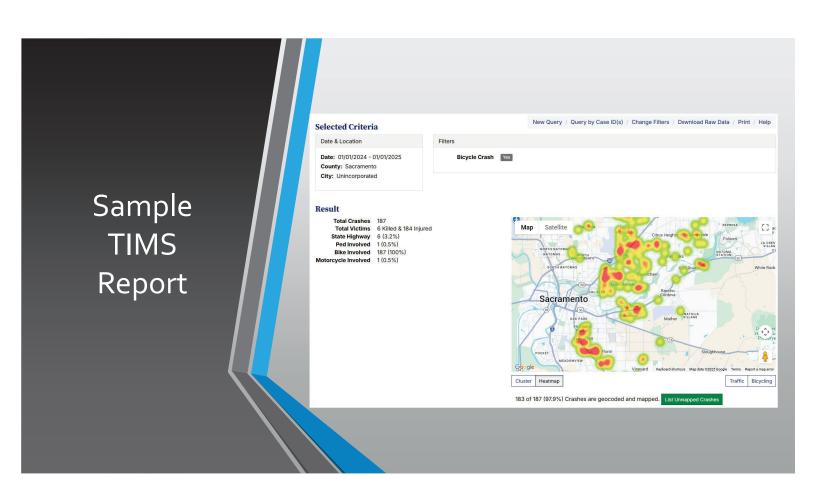


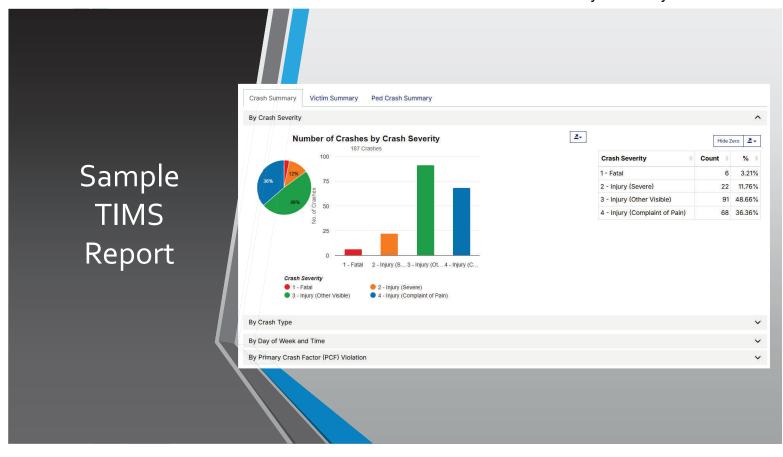
Transportation Injury Mapping System (TIMS)

Advantages

- Relatively quick and easy to output lots of data
- Automatically creates a heat map
- Easily reports: number of crashes by
 - Severity,
 - Type of Crash,
 - Violation

- The latest ~3 years are subject to change
- Most recent data lags ~12-18 months
 - There is more recent data than that, but it is likely unreliable or incomplete
- Even when filtered to only show Unincorporated Sacramento County, output may still include City/State Route data



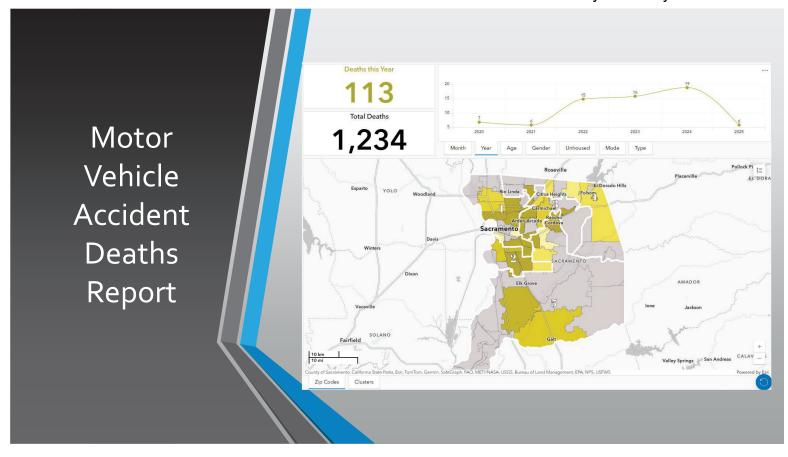


Motor Vehicle Accident Deaths Sacramento County

Advantages

- Quick and easy to output data
- Data is updated daily
- Data provided by the Sacramento County Coroner
- Easily shows month over month or annual totals

- Data is provided on a running calendar year, not the latest 12-months
- Heat map is not very granular (based on zip code)
- Only reports fatalities



Sacramento County Crossroads

Advantages

- Quick and easy to output data
- Data is updated daily
 - Data lags about two months
 - Data provided by the Sacramento County Sheriff's Office
- Easily shows month over month or annual totals

- Data is provided on a running calendar year, not the latest 12-months
- Heat map is not very granular (based on zip code)
- Only reports fatalities

Sacramento
County
Crossroads

Sacramento County Traffic Engineering Department From 1/1/2017 to 12/31/2021 Total Collisions: 419 6/30/22 Collision Summary Report Injury Collisions: 191 Fatal Collisions: 3 Page 1 of 65 EL CAMINO AVE from ETHAN WAY (E) to WATT AVE 1/5/2017 16:25 Thursday EL CAMINO AVE - HOWE AVE 400' Direction: West Daylight Cloudy Pty at Fault: 1
Head-On Other Motor Vehicle Unsafe Speed 22350 Hit & Run: No Property Damage Only # Inj: 0 # Killed: 0 400' Direction: West Daylight Cloudy Pty at Fault:1 Pickups & Panels East Proceeding Straight Male Age: 37 No Injury Verl Type: Pickup Truck
Sobriety: HNBD
Assoc Factor: None Apparent
Party 2 Driver
North Entering Traffic
Male Age: 20
Assoc Factor: Violation
Delta Passenger Car
Sobriety: HNBD
Assoc Factor: Violation
Lap/Shoulder Harness Used Cell Phone Not in Use
Passenger Car
Sobriety: HNBD
Assoc Factor: Violation
Delta Phone Not in Use
Delta Phone Not in Use
OCOUNTY
OF The Passenger Car
OCOUNTY
OF The Phone Not in Use
OCOUN Other Motor Vehicle Unsafe Speed 22350 Hit & Run: No Complaint of Pain # Inj: 1 # Killed: 0 Male Age: 47 Fassenger Car, Station Wagon, Jeep Complaint of Pain
Assoc Factor: None Apparent Lap/Shoulder Harness Not Us Cell Phone Not in Use 01 Direction: Not Stated Dark - Street Ligh Clear Pty at Fault:1 216501 Hit & Run: No Complaint of Pain # Inj: 1 # Killed: 0 Male Age: 41
Assoc Factor: None Apparent
Male Age: 45
Male Age: 41
Assoc Factor: None Apparent
MC Helmet Fassenger - No Cell Phone Not in Use
Passenger Car, Station Wagon, Jeep
No Injury
Assoc Factor: None Apparent
Lap/Shoulder Harness Used Cell Phone Not in Use
Complaint of Pain Party 1 Bicyclist West Traveling Wrong Way Sobriety: HNBD Vest Virtue Sievele Vest Virtue Vest Virtu Other Motor Vehicle Unsafe Lane Change 21658A Hit & Run: Misde Property Damage Only # Inj: 0 # Killed: 0 Party 1 Driver East Changing ComVeh Type: Passenger Car Sobriety: HNBD
Proceeding Straight
Sobriety: Impairmer Passenger Car, Station Wagon, Jeep No Injury
Assoc Factor: None Apparent Lap/Shoulder Harness Used Cell Phone Not in Use
Age: Unknown Hik and Run Vehicle Involvem No Injury Porter East Proceeding Straight Age: Unknown Hit and Run Vehicle Involvem No Injury
Veh Type: Other Sobriety: Impairment Not Kin Assoc Factor: None Apparent
Proceeding Straight Male Age: 88
Veh Type: Passenger Car Sobriety: HNBD Assoc Factor: None Apparent
12423 2/9/2017 17:10 Thursday EL CAMINO AVE - PULTON AVE
Broadside Other Motor Vehicle Improper Turning 231979

12426 CHE Mono AVE - PULTON AVE - STURN AVE -Other Motor Vehicle Improper Turning 22107 Hit & Run: Misde Property Damage Only # Inj: 0 # Killed: 0 Passenger Car, Station Wagon, Jeep Unknown Cell Phone Not in Use Passenger Car, Station Wagon, Jeep Lap/Shoulder Harness Used Cell Phone Not in Use arty 1 Driver East Other Unsafe Turning Male Age: eh Type: Passenger Car Sobriety: Impairment Not Kno Assoc Factor: None Apparent Party 2 Oriver West Proceeding Straight
Veh Type: Passenger Car Sobriety: HNBD Male Age: 27 Assoc Factor: None Apparent

Sacramento County Collision Surveillance Program

Advantages

- Intended to identify locations with repeated collisions through the use of Crossroads
- Already being conducted by the Traffic Engineering Section of DoT
 - Staff conducts an investigation of selected locations
- There is a specific report for Bike and/or Pedestrian involved crashes

- Limited to one report per year
- Focuses on specific hot spot locations rather than the County as a whole

Item 6: Bicycle Safety Data

Sacramento
County
Collision
Surveillance
Program

Location	Major/ Minor	No. of Accidents	Service Request No.	Notes
WATT AVE from OAK DELL AVE to MARGARET WAY	Major	Accidents	122020	
WATTAVE HOM OAK DELEAVE TO MAKGARET WAT	iviajoi		122020	Cumulative 5-year Roadway Segment with 2 or more
POWER INN RD from TRAIL WOODS DR to GERBER RD	Major	4	122021	ped accidents within 300' on Major Street
WATT AVE from ROSEVILLE RD to PEACEKEEPER WAY	Major	4	122261	
ELSIE AVE from SUNCOUNTRY LN to MACK RD	Major	4	122262	
ANTELOPE RD from DALY AVE to NOTT LN	Major	3	122263	
WATT AVE from LERWICK RD to AUBURN BLVD	Major	3	122264	
STOCKTON BLVD from 65TH ST to PATTERSON WAY	Major	3	122265	
FLORIN RD from CHANDLER DR to LINDALE DR	Major	3	122266	Cumulative 5-year Roadway Segment with 2 or mor ped accidents within 300' on Major Street
WALERGA RD from ELKHORN BLVD to GALBRATH DR	Major	3	122267	
ARDEN WAY from TRAVIS LN to HOWE AVE	Major	3	122269	
WALERGA RD from BIG CLOUD WAY to ELVERTA RD	Major	3	122271	
HOWE AVE from MCGOWEN WAY to ARDEN WAY	Major	3	122273	
MARCONI AVE from WALNUT AVE to WESTWOOD LN	Major	3	122274	
AUBURN BLVD from MADISON AVE to IDEAL TRAILER	Major	3	122485	
				Cumulative 5-year Roadway Segment with 2 or mor
MADISON AVE from TOOMBS ST to DEWEY DR	Major	2	122488	ped accidents within 300' on Major Street
AIR OAKS BLVD from PENNSYLVANIA AVE to NEW YORK	Major	2	122489	,,,,
LORIN RD from BOWLING DR to LINCOLNSHIRE DR	Major	2	122490	
MAIN AVE from SUNSHINE MOBILE VILLAGE MHP to VILLA	Minor	,	122491	
RUITRIDGE RD from MENDOCINO BLVD to MARTIN LUTHER				
CING JR BLVD	Major	2	122493	
WATT AVE from WATT AVE SB I 80 WB ON to WATT AVE	Major	2	122494	
		-	122171	Cumulative 5-year Roadway Segment with 2 or mor
WATT AVE from VISTA POINT LN to NAVAHO DR	Major	2	122495	ped accidents within 300' on Major Street
WATT AVE from LA RIVIERA DR WATT AVE SB ON to LA	Major	2	122496	,
MARCONI AVE from BURNECE ST to WATT AVE	Major	2	122497	
MARCONI AVE from EL PASEO LN to PASATIEMPO LN	Major	2	122498	
FLORIN RD from KARA DR to POWER INN RD	Major	2	122499	
MADISON AVE from I 80 EB MADISON AVE WB OFF to	-	2	122799	
MADISON AVE BB I 80 EB ON	Major	2	122500	
FLORIN RD from FLORIN RD WB ST HWY 99 SB ON to FLORIN		-	122700	Cumulative 5-year Roadway Segment with 2 or mor
RD EB ST HWY 99 SB ON	Major	2	122501	ped accidents within 300' on Major Street
EL CAMINO AVE from MORETTI WAY to HOWE AVE	Major	2	121938	produced within 200 of major outer
HOWE AVE from WYDA WAY to COTTAGE WAY	Major	2	121937	
				Cumulative 5-year Roadway Segment with 2 or mor
MADISON AVE from MANZANITA AVE to HACKBERRY LN	Major	2	121936	ped accidents within 300' on Major Street
65TH ST from STOCKTON BLVD to SKY PKWY	Major	2	121906	produced within 500 on Major Silver
WATT AVE from ARDEN WAY to WILLETT CT	Major	2	121904	
WILLELI OI	iviajoi	-	121704	
CAYMUS DR from COBBLE POINT WAY to BRITTANY PARK	Minor			Cumulative 5-year Roadway Segment with 2 or mor
DR \\\		2	121902	Bike accidents within 400' on Minor Street
ARDEN WAY from ARDEN BLUFFS LN to FAIR OAKS BLVD	Minor	2	121900	

Format of Report

Data to report

- What are the most important data points?
 - What are the indicators that show improved safety?
- Extents of the data range
- How should the information be presented?
 - Presentation
 - Information item in the Agenda Package
 - Other
- Will the data be compared? If so, to when?

Frequency

- Every meeting
- Every other meeting
- Twice a year
- Once a year



To: Members of the County Bicycle Advisory Committee

Subject: Brown Act Review

Location/District: Sacramento County

Recommendation: Informational

Contact: Benjamin Rady, Associate Planner, Sacramento County Department of Transportation

SacDOT, (916) 874-7917, radyb@saccounty.gov

Summary: Staff assigned to the Sacramento County Bicycle Advisory Committee recently attended a training pertaining to the Brown Act. This presentation provides a summary of the topics discussed during the training, including: a summary of the Brown Act, basic rights of the public, how the Brown Act applies to Committees, defining a meeting, general rules, notice and agenda requirements, and consequences of Brown Act violation. This presentation aims to give the committee a better understanding of how the Brown Act applies to the Sacramento County Bicycle Advisory Committee.

Funding Source(s): N/A



County Clerk's Training

July 1, 2025

SACRAMENTO



The Brown Act is California's open meetings law found in Government Code §§ 54940-54963, which provides legal minimums for transparency in decision-making.

Decision-making bodies must conduct business in open and in public meetings to ensure that the public is fully informed about local decisions.

Basic Rights of the Public

- · To receive agenda materials
- To notice of meetings
- To attend meetings
- To record meetings
 (photography, film, & audio included)
- To comment at meetings
 Re: items on & off agenda
 (before action is taken-time limits are okay)



- To see how each member votes (no secret ballots)
- If sign-in sheet, must clearly state that it is optional (not required)

The Public Does NOT Have The Right to Disrupt the Meeting

The presiding member of a legislative body may remove or cause the removal of an individual for disrupting a meeting.

Gov. Code 54957.9

- Prior to removing an individual, the presiding member shall warn the individual that their behavior is disrupting the meeting and that their failure to cease the disruptive behavior may result in their removal.
- If the individual does not "promptly cease" their disruptive behavior, the presiding member may remove the individual.
- No warning is required before removal if the individual has engaged in behavior that constitutes use of force or a true threat of force.



The Brown Act Applies to Legislative Bodies of Local Agencies

- Governing bodies:
 - Board of Supervisors
 - City Council
- Subsidiary bodies:
 - Boards
 - Commissions
 - Committees created by charter, ordinance, resolution or formal action of a legislative body
 - · Private entities if:
 - created by the legislative body or
 - receive funds from the local agency <u>and</u> includes a member of the local agency's legislative body on its governing board





- Standing Committee-subject to Brown Act
 - Continuing subject matter jurisdiction or
 - Meeting schedule fixed by charter, ordinance, resolution, or formal action of a legislative body or
 - Indefinite existence

Item 7: Brown Act Review

WHAT IS A MEETING?







- A meeting can be any situation involving a majority of a decision-making body in which business is discussed or transacted.
 - Does not require that any action be taken



Examples Of Meetings

- Collective briefings
- Retreats
- Site tours

Meal gatherings before, during, or after a formal meeting





General Rule

Majority of governing body cannot discuss, deliberate, or take action privately about an issue that may be on the body's agenda no matter how the conversation occurs, whether by

- >telephone,
- ▶e-mail/social media/technology or
- >intermediary



Serial Meetings Prohibited



- Serial meeting is "a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action" on business within the subject matter jurisdiction of the legislative body.
- Simultaneous-A,B,C and D have joint conversation by phone or other means
- Sequential-A to B, B to C, C to D
- Hub and spoke-A to B, A to C and A to D









Serial Meetings: Practice Tips

- -Discussing procedural issues (time, date and order of matters on an agenda) is not prohibited.
- -Avoid substantive communications (directly or through others) with other members re: items that are on an agenda or likely to be placed on a future agenda, this includes using "reply all" on emails and using thumbs up/down or likes on social media posts.
- -Individual board member discussions with constituents are permissible
- -Staff briefings/rounds where staff speak to individual board members about matters pending before the board are permissible to answer questions/provide information to members <u>IF</u> staff does not communicate the comments of one member to the other members of the legislative body

Permissible Gatherings

- Educational conference
- Social event
- Ceremonial function
- Public meeting of another entity
- Public meeting of a standing committee of the body (must sit with the public & can't speak)

ONLY OK IF a majority of the governing body does not discuss business at the event.









Types of Meetings Item 7: Brown Act Review

- Regular meetings-time and place established by ordinance, resolution or bylaws
- Special meetings-called by the presiding officer or a majority of the board/legislative body when action is required before the next regular meeting
- Emergency meetings-crippling activity, work stoppage or other activity that severely impairs public health/safety-1 hr notice

Notice Requirements



- May only discuss and act on items included on posted agenda
 - 72 hours prior to regular meeting
 - 24 hours prior to special meetings
- Adding items after agenda posted
 - 2/3 vote of members present <u>and</u> need for immediate action <u>and</u> need arose after agenda posted
- Agenda must be posted on local agency's Internet Web site, if one exists, in addition to other agenda notice requirements



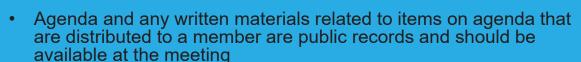
Agenda Requirements

 Agenda must contain a brief description of each item of business to be transacted or discussed (20 words max)



- Closed session must be listed on the agenda (description required)
- Must include time for public comment before or during agenda item

Access to Written Materials



- Emails or other written material relating to an agenda item sent by staff directly to a member must be provided to all members
- Draft staff reports that are provided to individual members for comment/input must be provided to others
- "On the agenda" includes items not only on upcoming agenda but items which are reasonably foreseeable to be on any future agenda
- Documents provided less than 72 hours before meeting must be made available to the public at the same time as provided to majority of members – agenda must specify where documents can be accessed
- Documents provided by others (public) must be made available promptly after the meeting

Where Can Meetings Be Held?







- Regular meetings must be held within the county
- Facility must be open & accessible to the public

The legislative body shall have and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and resolving any doubt in favor of accessibility.

(Gov. Code 54953.2)

In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the procedure for receiving and resolving requests for accommodation.



Teleconferencing Options



Traditional Teleconferencing

Gov. Code 54953(b)

- "The legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law."
- Meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body
- Notice and agendas must identify each teleconference location
- Agendas must be posted at all teleconference locations (72 hours in advance)
- Each teleconference location must be accessible to the public.
- At least a quorum of the members of the legislative body must participate from locations within the jurisdictional boundaries, unless health authority
- All votes shall be by rollcall

Teleconferencing Options



State of Emergency

Gov. Code 54953(e)

- The legislative body holds a meeting during a State proclaimed state of emergency; and
- · State or local officials have imposed or recommended measures to promote social distancing, or
- The body has determined, or is meeting to determine, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
- Notice and agenda must identify the means by which members of the public may access the meeting and offer public comment in real time via a call-in option or an internet-based service option
- · The legislative body shall not require public comments to be submitted in advance of the meeting
- All votes shall be by roll call
- If access to the meeting is disrupted (e.g., the internet or phone lines go down), the legislative body must refrain from taking any further action on agenda items until public access is restored
- The legislative body must make findings every 45 days that meeting in person would present imminent risks to the health and safety of attendees



Closed Sessions

- Very limited circumstances in which closed non-public discussions may occur:
 - Real property negotiations
 - Labor negotiations
 - Personnel: appointment, employment, evaluation of performance, discipline or dismissal of public employee or to hear complaints against an employee
 - Legal advice from counsel regarding pending, potential, or reasonably anticipated litigation
 - Threat to public services or facilities
- Closed session discussions and materials remain confidential
- Documents exempt from disclosure under the PRA are also exempt under the Brown Act
- Just because an item is controversial/sensitive does not necessarily mean it can be discussed in closed session

Item 7: Brown Act Review

Consequences of Brown Act Violation

- Civil Action (Gov. Code 54960.1, 54960.2, 54960.5)
 - Injunction against violation
 - Decision voidable (right to cure)
 - Attorneys fees and costs



PENALTIES

for breaking

the law

Criminal Sanctions

 Misdemeanor if member intends to deprive the public of information to which the member knows or has reason to know the public is entitled. (Gov. Code 54959)



By: June Powells-Mays
Supervising Deputy County Counsel

COUNTY OF SACRAMENTO BICYCLE ADVISORY COMMITTEE

Meeting Agenda

Department of Transportation | 4100 Traffic Way, Sacramento, CA 95827 THURSDAY January 9, 2025 - 6:00 p.m.

Members of the public wishing to address the committee on any item not on the agenda may do so at the beginning of the meeting. We ask that members of the public request to speak and keep their remarks brief. Testimony will be limited to a total of ten (10) minutes.

1. Roll Call / Welcome and Introductions

Members: Dave Comerchero, Pat Perez, Arlete Hodel, Garrett Jensen, Cayla McDonnell-Encina, Evan Dudley, Rob Youngren

6:00 p.m.

Present: Pat Perez, Evan Dudley, Arlete Hodel, Cayla McDonnell-Encina, Dave Comerchero, Rob

Youngren

Excused: Garrett Jensen

Unexcused: None

2. Public Comment on Non-agenda Topics

6:01 p.m.

3. Review and Approve Meeting Minutes of November 14, 2024

Action Item

See attached draft meeting minutes.

Motion: Approve meeting minutes of November 14, 2024, as is.

6:02 p.m.

Action: Motion/Second: Arlete Hodel/ Cayla McDonnell-Encina

Yes: Pat Perez, Evan Dudley, Arlete Hodel, Cayla McDonnell-Encina, Dave Comerchero, Rob Youngren

No: None Abstain: None

4. CalBike: Quick Build Projects

Review and Comment

Kendra Ramsey, Executive Director, California Bicycle Coalition, (707) 469-3387, Kendra@calbike.org See attached staff report and presentation materials.

Estimated time: 20 min

6:03 p.m.

- Committee would like to see that quick build is always considered first to save time and budget
- Member mentioned high injury network would be an ideal place to start
- Member would like to see more quick build projects presented when scoping projects for grants that allow for them
- Member would like to see quick build policy to allow for more innovative funding opportunities (with local non-profits, volunteer, etc)
- Public comment from Deb Banks supports quick build projects. Noted that they immediately improve safety, should focus on intersections over segments. Changing infrastructure changes behavior.

The meeting facilities are accessible to persons with disabilities. Requests for documents in accessible formats, interpreting services, assistive listening devices, or other accommodations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY/TDD), no later than five working days prior to the meeting.

 Committee would like to see a small pot of funds (perhaps a grant with County matching funds over the General Fund) which can be used to immediately address causes of crashes. These improvements inform larger scale, more permanent improvements

5. Letter from SacBAC: City of Sacramento State of Emergency

Action Item

See attached staff report and draft letter.

Estimated time: 45 min

7:08 p.m.

- Member requested the removal of the first bullet, infrastructure changes behavior
- Committee requested the removal of enforcement, instead work with organization who have relationships in the community and the underserved

Motion: Approve revised Letter of Support to be sent to the City of Sacramento. 7: 24 p.m.

Action: Motion/Second: Cayla McDonnell-Encina/ Evan Dudley

Yes: Dave Comerchero, Pat Perez, Arlete Hodel, Cayla McDonnell-Encina, Evan Dudley, Rob Youngren

No: None Abstain: None

6. Draft Green Paint Guidelines

Review and Comment

Benjamin Rady, Associate Planner, SacDOT, (916) 874-4479, <u>RadyB@saccounty.gov</u> See attached staff report and presentation materials.

Estimated time: 30 min

7:25 p.m.

- Member shared that progress on these guidelines is great, use momentum to develop Class IV, then quick build guidelines and policies.
- Committee urged to prioritize the High Injury Network and the commitment to reduce fatalities.

7. Committee Election for Chairperson and Vice-Chairperson

Action Item

Estimated time: 10 min

7:34 p.m.

Motion: Pat Perez to become the SacBAC Chairperson, effective immediately.

7:39 p.m.

Action: Motion/Second: Dave Comerchero/ Cayla McDonnell-Encina

Yes: Dave Comerchero, Pat Perez, Arlete Hodel, Cayla McDonnell-Encina, Evan Dudley, Rob Youngren

No: None Abstain: None

Motion: Arlete Hodel to become the SacBAC Vice Chairperson, effective immediately.

7:40 p.m.

Action: Motion/Second: Cayla McDonnell-Encina/ Pat Perez

Yes: Dave Comerchero, Pat Perez, Arlete Hodel, Cayla McDonnell-Encina, Evan Dudley, Rob Youngren

No: None Abstain: None

8. Informational Items

• Final Meeting Minutes of September 10, 2024 7:43 p.m.

9. Staff Updates and Reports Back

Remote viewing of Committee Meetings update.

7: 46 p.m.

10. Future Agenda Items

- SacBAC Annual Report
- Arden Way Complete Streets Project Phase 2
- Bell Street Safe Routes to School Project
- Elkhorn Boulevard Complete Streets Project
- Madison Ave from Fair Oaks Boulevard to Hazel Avenue
- Sacramento County 101
 - o Electric and micro-mobility in Sacramento County of Sacramento
 - Master Plan for the American River Parkway
 - o Connections with other organizations (SacTMA, SABA, BARC, etc.)

11. Next Meeting Date

a) Next SacBAC meeting: March 13, 2025

b) Adjourn SacBAC

Motion: Adjourn meeting.

7:59 p.m.

Action: Motion/Second: Arlete Hodel/ Cayla McDonnell-Encina

Yes: Pat Perez, Evan Dudley, Arlete Hodel, Cayla McDonnell-Encina, Garrett Jensen, Dave Comerchero,

Rob Youngren **No**: None **Abstain**: None