

**COUNTY OF SACRAMENTO
BICYCLE ADVISORY COMMITTEE
FINAL Meeting Minutes**

Department of Transportation | Teleconference

Teleconference Number: (916) 876-4100; Conference ID: 583600

WEDNESDAY March 25, 2020 - 6:00 p.m.

Members of the public wishing to address the committee on any item not on the agenda may do so at the beginning of the meeting. We ask that members of the public request to speak and keep their remarks brief. Testimony will be limited to a total of ten (10) minutes.

1. Roll Call / Welcome and Introductions

Members: Thomas Cassera, Robert Goss, Katherine Koumis, Sue Schooley, Erin Stumpf, Jack Wursten

Motion: Goss

Second: Stumpf

Present: Thomas Cassera, Robert Goss, Katherine Koumis, Sue Schooley, Erin Stumpf, Jack Wursten

Absent Excused: None

Absent unexcused: None

2. Public Comment on Non-agenda Topics

3. Review and Approve Meeting Minutes of December 10, 2019

Action Item

See Attachment 1 for December 10, 2019 draft meeting minutes.

Approved as is.

Motion: Schooley; Second: Koumis

Aye: Cassera, Goss, Stumpf, Wursten

4. Arden Way Complete Streets (Morse to Watt)

Review and Comment

Heather Yee, SACDOT, (916) 874-9182, yeeh@SacCounty.NET. See Attachment 2 for handouts.

- The full length of the Arden Way project extends from Howe to Watt. The current phase which is funded extends from Morse to Watt. The segment from Howe to Morse is unfunded.
- Funding source: Community Design grant
- A Complete Streets Master Plan will be undertaken for the future phase, which is unfunded.

The meeting facilities are accessible to persons with disabilities. Requests for documents in accessible formats, interpreting services, assistive listening devices, or other accommodations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY/TDD), no later than five working days prior to the meeting.

- There will be a buffered bike lane and a separated sidewalk with landscaping in the separation. The bike lanes are shown as green for illustrative purposes, but will not necessarily be a conspicuous bike lane in design.
- The Department will execute a contract for outreach for the Master Plan.

5. 2019 Year End Report

Action Item

Estimated Time: 10 minutes

Mikki McDaniel, SACDOT, (916) 875-4769, mcdanielm@saccounty.net

See Attachment 3 for Year End Report presentation.

- Great slides as far as summarizing the Department's activity for the last year. The report should also include what the committee did. Add one to two slides for what months SacBAC met and what was commented on, as well as what issues were addressed.
- Ask TMAs for data on bicycle education, for example the educational rides.
- Staff will revise the draft presentation and present revised report. No action taken on item.

6. Project Review at SacBAC

Review and Comment

Mikki McDaniel, SACDOT, (916) 875-4769, mcdanielm@saccounty.net

See Attachment 4.

Sacramento County Department of Transportation (SacDOT) Transportation Planning staff receive regular notifications about Project Review Committee applications by email.

Transportation Planning staff will forward to the Bicycle Coordinator any project that meets the following criteria:

- Proposes a deviation from the adopted County Bicycle Master Plan, or adopted Specific Plan, or
- Pertains to a proposed Special Planning Area or Specific Plan

The Bicycle Coordinator will bring projects that may be of interest to SacBAC in order to gather comments/recommendations. Those comments/recommendations will go to DOT Transportation Planning staff to help inform and guide their recommendations. A copy of the comments/recommendations will be sent to Planning and Environmental Review staff, which will include in their transmittal to the hearing body.

Committee asked that staff take a liberal approach to choosing which projects may be of interest to SacBAC.

7. SacBAC Meeting Schedule

Action Item

Mikki McDaniel, SACDOT, (916) 875-4769, mcdanielm@saccounty.net

See Attachment 5 for 2020 Tentative SacBAC Calendar.

Reviewed tentative meeting calendar for SacBAC in 2020. There was a discussion about whether the Committee should move to an every other month schedule due to the estimated

amount of items including, Department capital improvement projects, private commercial projects, and involvement with the Active Transportation Plan.

The nature of capital projects is such that it is unlikely that there will be a “striping emergency”. A project could wait as long as two months to get on to the next SacBAC agenda, if planned ahead, without SacBAC missing an opportunity to comment. (Committee)

Long Range Plans would have an even longer lead time than capital improvement projects. Staff cited Upper Westside Master Plan as an example.

Committee asked staff to go back through past agendas to add topics that may have been missed and add to calendar.

Is it okay to have extra meetings if SacBAC goes to every other month? Committee checked the bylaws regarding special meetings, which are allowed. The Chair of the Committee or three members of the Committee can call a special meeting.

A motion was made to change the SacBAC meeting schedule to every other month beginning with the May 13th meeting, with special meetings to be called as desired and in accordance with the Bylaws in the alternating months.

Motion: Schooley

Second: Wursten

Ayes: Cassera, Goss, Koumis, Stumpf

8. Staff Updates and Reports Back

- Active Transportation Plan Consultant Selection
 - Alta Planning selected as prime consultant. Walk Sacramento will be a subconsultant and will perform outreach.
- SacBAC Vacancy
- May is Bike Month
 - The 2020 May is Bike Month resolution had been planned to go to the Board on April 21st. Committee noted that Sacramento TMA canceled MIBM events due to COVID-19. Even if gathering is allowed by May, the planning for the events will not have occurred.
 - Staff will find out if the MIBM resolution should be pulled and what should happen with the County’s sponsorship of both TMAs for MIBM. Staff to report back to committee on MIBM.

9. Future Agenda Items

- Howe Avenue Bicycle and Pedestrian Improvements (from Cottage Way to El Camino)
- Upper Westside Master Plan
- Projects for Active Transportation Program Cycle 5
 - Include Officer Elections.
 -

10. Informational Items

Attachment 6 – Final Meeting Minutes, November 12, 2019

11. Set Next Meeting Dates

- a) Next SacBAC meeting: May 13
 - o Meeting will be held by webinar. Committee suggested using Zoom.
- b) Adjourn SacBAC